

Division of Medical Sciences
BBS Program
Dissertation Advisory Committee Report



Student:

Today's Date:

Dissertation Advisor:

Meeting Date:

Grad Year:

Expected Date of Dissertation Defense:

☐ Student may begin writing dissertation.

Date Last Report Submitted:

Advisory Committee:

1. Chair

3.

2.

4.

The Dissertation Advisor has disclosed source(s) of support, holdings and consulting arrangements that may pose potential conflict (see Conflict of Interest Disclosure Form)

Have source(s) of support, holdings, and consulting arrangements changed since the last DAC meeting?

For 5th Year and Above: Is the student on a plausible track toward completion?

Has the student finished course requirements?

Has the student completed an IDP?

Brief Summary of Research Progress Since Last Report Highlighting Challenges:

The student and the DAC Chair can be most helpful if s/he contacts one of the program heads anytime there are concerns about the Ph.D. process, whether noted on this form or not - please call.

Student's productivity since last DAC meeting:

Excellent

Satisfactory

Insufficient

Recommendations & Recommended Date for Next Meeting:

Signature of Chair:

By entering your name you acknowledge that all the information above is correct, to the best of your knowledge, and that all recommendations have been discussed with and agreed upon by all committee members.

Please email the completed form to the Anne O'Shea at anne_oshea@Hms.harvard.edu

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Please report on:

Does the student have a clear plan for dissertation work, well articulated in the DAC report?

Is there a detailed plan for the work to be conducted by the student over the next 9 months?

Is there evidence of progress toward defining/meeting the research goals?

Is further discussion needed between the student and PI in the formulation of the dissertation goals?

Do current directions point toward one or more dissertation chapters?

What are the plans for publication of the student's research?

While publication is not a degree requirement, we strongly encourage submission of a primary research paper prior to dissertation defense.